

## Notice of Meeting

# Surrey Local Pension Board



<b>Date &amp; time</b>	<b>Place</b>	<b>Contact</b>	<b>Chief Executive</b>
Wednesday, 25 July 2018 at 10.00 am	Members Conference Room, County Hall, Penrhyn Road, Kingston upon Thames, KT1 2DN	Sharmina Ullah Room 122, County Hall Tel 02082132838  sharmina.ullah@surreycc.gov.uk	Joanna Killian

**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email [sharmina.ullah@surreycc.gov.uk](mailto:sharmina.ullah@surreycc.gov.uk).**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Sharmina Ullah on 02082132838.**

### **Board Members**

Nick Harrison (Chairman), Graham Ellwood (Vice-Chairman), Paul Bundy (Surrey Police), Tina Hood (Surrey LGPS Members), Paresh Rajani (Surrey LGPS Members), David Stewart (Surrey LGPS Members), Claire William-Morris (Guildford Borough Council) and Trevor Willington (Surrey LGPS Members)

### **TERMS OF REFERENCE**

The role of the local Pension Board, as defined by Regulation 106 of the Local Government Pension Scheme Regulations 2013 is to assist the County Council as Administering Authority:

- (a) to secure compliance with:
  - (i) the scheme regulations;
  - (ii) any other legislation relating to the governance and administration of the LGPS Scheme and any connected scheme;
  - (iii) any requirements imposed by the Pensions Regulator in relation to the LGPS Scheme.
  
- (b) to ensure the effective and efficient governance and administration of the LGPS Scheme.

## **AGENDA**

### **1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

### **2 MINUTES FROM THE PREVIOUS MEETING: 23 APRIL 2018**

(Pages 7  
- 16)

To agree the minutes as a true record of the meeting.

### **3 DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

#### **Notes:**

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

### **4 QUESTIONS AND PETITIONS**

To receive any questions or petitions.

#### **Notes:**

1. The deadline for Member's questions is 12.00pm four working days before the meeting (19 July 2018).
2. The deadline for public questions is seven days before the meeting (18 July 2018)
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### **5 LOCAL PENSION BOARD ACTION TRACKER**

(Pages  
17 - 24)

#### **The purpose of the report:**

The Board is asked to note its action tracker and the information presented in Annex 1, Freedom of Information requests.

**6 LOCAL PENSION BOARD FORWARD PLAN** (Pages 25 - 26)

**The purpose of the report:**

The Board is asked to note its Forward Plan.

**7 PENSION FUND COMMITTEE UPDATE** (Pages 27 - 52)

**The purpose of the report:**

The Pension Fund Committee met on 8 June 2018. This report provides a summary of this meeting and any resolutions made.

The Board is asked to **note** the content of this report.

**8 ADMINISTRATION PERFORMANCE REPORT: 1 APRIL 2018 TO 30 JUNE 2018** (Pages 53 - 60)

**The purpose of the report:**

The Board is asked to **note** the content of this report and **make recommendations** to the Pension Fund Committee if appropriate.

**9 ADMINISTRATION UPDATE: 1 APRIL 2018 TO JUNE 2018** (Pages 61 - 80)

**The purpose of the report:**

The Board is asked to **note** the content of this report and make recommendations if any further action is required.

**10 REVIEW OF INTERNAL DISPUTE RESOLUTION CASES IN 2018/19: QUARTER ONE** (Pages 81 - 82)

**The purpose of the report:**

The Board is asked to **note** the content of this report.

**11 CUSTOMER COMPLAINTS REPORT: QUARTER 1** (Pages 83 - 86)

**The purpose of the report:**

The Board is asked to **note** the content of this report and Annex and make recommendations if any further action is required.

- 12 COMMUNICATIONS UPDATE** (Pages 87 - 88)
- The purpose of the report:**
- The Board to note the content of this report.
- 13 CYBER SECURITY** (Pages 89 - 120)
- The purpose of the report:**
- The Board to note the content of this report.
- 14 RISK REGISTERS 2018/19: QUARTER 1** (Pages 121 - 130)
- The purpose of the report:**
- The Board is asked to **note** the content of this report and the Fund Risk Register (shown as Annex 1) and Administration Risk Register (shown as Annex 2) and **make recommendations** to the Pension Fund Committee (Committee) if required.
- 15 LOCAL PENSION BOARD ANNUAL REPORT**
- The Local Pension Board Annual Report will be tabled at the meeting.
- 16 TRAINING BULLETIN: QUARTER 1** (Pages 131 - 134)
- The purpose of the report:**
- This paper presents an outline of recent developments in pensions and it is intended help board members develop a broader understanding of the issues.
- 17 EXCLUSION OF THE PUBLIC**
- Recommendation:** That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

## PART TWO – IN PRIVATE

- 18 PRE-VALUATION PROJECT PLAN** (Pages 135 - 138)  
**The purpose of the report:**  
The Board is asked to **note** the content of this report.
- 19 BORDER TO COAST UPDATE** (Pages 139 - 184)  
**The purpose of the report:**  
The Board is asked to **note** the content of this report.
- 20 PUBLICITY OF PART 2 ITEMS**  
To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.
- 21 DATE OF THE NEXT MEETING**  
The next meeting of the Local Pension Board will be held on 23 October 2018.

**Joanna Killian**  
**Chief Executive**

Published: Wednesday 18 July 2018

### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

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Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*

